

E-PROSPECTUS

Doctor of Philosophy (Ph.D.)
ACADEMIC SESSION 2024-25



राष्ट्रीय स्वास्थ्य एवं परिवार कल्याण संस्थान
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Important Dates*

Sr. No.	Particulars	Date
1.	Announcement of the Ph. D admission	10 October 2024
2.	Closing date for submission of application	30 October 2024
3.	Result of screening of applications	14 November 2024
5.	Synopsis presentation and interview	21 November 2024
6.	Declaration of Result	25 November 2024
7.	Start of admission: Document Verification and Fees Submission	26-29 November 2024
8.	Commencement of Course Work	1 December 2024

** Subject to change as per administrative exigencies*



DISCLAIMER

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 - 3) The Institute reserves the right to suitably modify, update or delete any part of the Prospectus without any prior notice.
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IMPORTANT POINTS FOR ADMISSION THROUGH UGC-NET Ph.D. ACADEMIC YEAR 2024-25

1. The NIHFW offers admissions in Ph.D. Programme for academic session 2024-25 through UGC National Eligibility Test (NET) category-1/ category-2/ category-3 / CSIR-NET/ ICMR/AYUSH, DBT examinations.
2. Intending candidates are required to fill application form for admission in Ph.D.-2024-25 on the official website of NIHFW.
3. Students desirous of admission in these programmes of the Institute should satisfy themselves about their eligibility criteria prescribed for admission in the programme.
4. Students not appearing in the prescribed Subjects Tests for PhD programme shall not be admitted in the programme.
5. Admissions in these programme shall be based on the performance of the candidates in the UGC NET Test (Ph.D.) for category-1/ category-2/ category-3 and viva-voce marks earned by the eligible candidates taken together.
6. Reservation Policy of Govt. of India shall be applicable to candidates belonging to SC/ST/OBC/EWS/PWD categories.
7. For admission to PhD Programme of the NIHFW, the candidates with valid certificated of UGC NET or National level Test conducted by ICMR, CSIR, Ministry of AYUSH, DBT etc are eligible,
8. Candidates are advised to regularly check the NIHFW website i.e. www.nihfw.ac.in for any notifications and updates.

9. **ADMISSION OF PH.D. PROGRAMME THROUGH UGC-NET CATEGORIES:** Only those candidates who fulfil the minimum eligibility requirements as prescribed for admission of candidates to Ph.D. programmes (mentioned in detail further in next section) and have valid certificate of UGC- National Eligibility Test (NET) (for category-1/ category-2/ category-3) and other National level Test conducted by the ICMR, CSIR, DBT, Ministry of AYUSH etc are eligible to apply in the prescribed form downloadable from the link available in Prospectus.

CATEGORY-1

- ✓ Please note that candidates who have been awarded Candidates may make sure themselves that their JRF certificate must be valid at the time of physical verification of documents.
- ✓ Candidature will be rejected, if found, their JRF certificate not valid at the time of physical verification of the documents.
- ✓ Candidates applying under JRF category selection will be done on the basis of UGC- NET scores, presentation of tentative synopsis and viva-voce (detail at Pg-12).

CATEGORY-2 & 3

- ✓ As per UGC Notification dated 27.03.2024, for students who qualify in Categories 2 and 3, admission will be based on the combined merit of NET marks and the marks obtained in the Interview (detail at Pg-12).
- ✓ The marks obtained by the candidate in the NET Examination conducted by UGC/CSIR in Category 2 and 3 will be valid for a period of one year for admission to Ph.D. Programs



Important Telephone Numbers

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ABOUT THE NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE (NIHFW)

The National Institute of Health and Family Welfare (NIHFW), was established on 9th March, 1977 by the merger of two national level institutions, viz. the National Institute of Health Administration and Education (NIHAE) and the National Institute of Family Planning (NIFP). The NIHFW, an autonomous organization, under the Ministry of Health and Family Welfare, Government of India, acts as an 'apex technical institute' as well as a 'think tank' for the promotion of health and family welfare programmes in the country.

VISION

NIHFW is to be seen as an Institute of global repute in public health & family welfare management.

MISSION

To act as think tank, catalyst & innovator for management of public health and related health & family welfare programmes by pursuing multiple functions of Education & Training, Research & Evaluation, Consultancy & Advisory services as well as provision of specialised services through inter-disciplinary teams.

OBJECTIVES

- ✓ To become a global healthcare policy, research and management Institute.
- ✓ To promote health care facility, training and function as a catalyst for achievement Health for All in the country.

The Institute addresses a wide range of issues on health and family welfare from a variety of perspectives through the departments of Communication, Community Health Administration, Education and Training, Epidemiology, Management Sciences, Medical Care and Hospital Administration, Planning and Evaluation, Reproductive Bio-Medicine, Statistics and Demography and Social Sciences. The Institute is actively involved in conducting academic programs both on-campus full time residential; Distance Learning and eLearning programmes. Apart from Master of Public Health (MPH) approved by Delhi University, it also offers other on-campus programs like Post Graduate Diploma in Public Health Management

(PGDPHM) under the guidance of MoHFW, MD (CHA), DHA are the two programmes in affiliation with Delhi University and PhD programme registered with JNU. The institute also offers six distance Learning Post graduate diploma courses in the areas of Public Health Nutrition; Hospital Administration; Health

Communication; Health & Family welfare management; Applied epidemiology and Health Promotion. These courses are approved by the AICTE.

The Governing Body(GB) is the apex policy making body for NIHFW. It comprises of Hon'ble Minister of Health and Family Welfare, Government of India, New Delhi (Chairperson); Secretary (H&FW), Ministry of Health and Family Welfare, Government of India, New Delhi (Vice-Chairperson); Additional Secretary (Health), Ministry of Health and Family Welfare, Government of India, New Delhi (Ex-Officio Member); Director General of Health Services, Government of India, New Delhi (Ex-officio Member); Addl. Secretary (Dealing with NIHFW), Ministry of Health and Family Welfare, Government of India, New Delhi (Ex-Officio Member); Addl. Secretary & Financial Advisor (ASFA), Ministry of Health and Family Welfare, Government of India, New Delhi (Ex-Officio Member); Secretary, Department of Health Research & Director General, Indian Council of Medical Research (ICMR), New Delhi (Ex-Officio Member); Director , All India Institute of Medical Sciences, New Delhi (Ex-Officio Member); Director, International Institute for Population Sciences, Mumbai (Ex-Officio Member); besides seven members to be nominated by Chairperson; Director, National Institute of Health and Family Welfare, Munirka, New Delhi acts as Member-Secretary.

The Standing Financing Committee(SFC) reviews and recommends financial proposals for NIHFW and is comprised of Secretary (Health & Family Welfare), Ministry of Health and Family Welfare, Govt. of India, New Delhi; Director General of Health Services Ministry of Health and Family Welfare, Govt. of India, New Delhi; Addl. Secretary (Financial Advisor), Ministry of Health and Family Welfare, New Delhi, with Director, NIHFW as Member-Secretary.

The Programme Advisory Committee (PAC) formulate broad guidelines for the ongoing and proposed Teaching, Research, Training and Other Academic activities of the Institute and provide guidance for the academic programmes of the Institute. One representative from MOHFW/Office of DGHS, ICMR, ICSSR/Institute of Mass Communication, IIPS, CTIs /HFWTCS, One Secretary Health of a State Government and two Directors of Health Services are nominated as member of PAC by Chairman/Alternate Vice Chairman of Governing Body of the Institute. Besides two members of the Governing Body are also nominated. Two members of faculty are nominated directly by Director, NIHFW. Director, NIHFW serves as

Member Secretary of Programme Advisory Committee. The tenure of the Chairman and the nominated members will be of three years.

ACADEMIC PROGRAMMES AT THE INSTITUTE

PhD Programme: The PhD programme at the NIHFW is started in the year 2023-24. The programme is recognised with Jawaharlal Nehru (JNU) University, New Delhi. Candidates with valid certificate of UGC-NET (for category-1/ category-2/ category-3) and other National level Test conducted by ICMR, CSIR, DBT, Ministry of AYUSH etc are eligible to apply. The admitted students will be enrolled with JNU and Degree will be jointly awarded by the JNU and NIHFW. The Vice-Chancellor, JNU has constituted an Academic Committee under Chairpersonship of Director, NIHFW with external and internal members to oversee the PhD Programme at the NIHFW. The UGC has recognised the NIHFW under 12(B) category. Candidates passing other than UGC-NET JRF may ensure recognition of NIHFW by the fellowship funding agency.

M.D (Community Health Administration) & Diploma in Health Administration (DHA): The Institute Conducts National Medical Commission(NMC) approved three years MD in Community Health Administration (10 sanctioned seats) and the two years Diploma in Health Administration (6 sanctioned seats) approved by the National Medical Commission (NMC) in affiliation with the Faculty of Medical Sciences, University of Delhi. Admissions are done through NEET counselling

PGDPHM: The Institute conducted one-year Post Graduate Diploma in Public Health Management with 30 Seats for state government sponsored doctors and self-sponsored candidates. Additionally,10 seats are approved for International Students.

Master in Public Health (MPH): The Institute conducts MPH Programme in affiliation with Department of Community Medicine, Faculty of Medical Sciences, University of Delhi. There are 20 seats and admission is through CUET by the University of Delhi.

Distance Learning Courses: The Institute conducts AICTE approved 6 Distance Learning Courses (DLCs) with over total 1000 seats.

For further details, please visit the website: www.nihfw.ac.in

Training Courses/Workshops: Round the year various departments in the Institute conducts training courses in their respective areas of specialization of varying durations from 1 - 3 weeks. The Institute addresses a wide range of issues on health and family welfare from a variety of perspectives through the Departments of Communication, Community Health Administration, Education and Training, Epidemiology, Management Sciences, Medical Care and Hospital Administration,

Planning and Evaluation, Reproductive Bio-Medicine, Statistics and Demography and Social Sciences.

The Institute works in following broad areas:

- National Health Mission
- Reproductive and Child Health Including Family Planning
- Population and Health related policies
- Public Health Administration and Management
- Epidemiological Transition and Non-Communicable Diseases
- Nursing Administration and Management
- Health Sector Reforms
- Health Economics and Financing including Health Insurance
- Population, Gender, Development and Nutrition
- Environment and Health
- Health and Hospital Management
- Communication for Health
- Training Technology in health

Areas of Importance:

- Rural Health
- Health of Urban Slum Dwellers
- Tribal Health
- Decentralisation
- Inter & Inter-sectoral Coordination
- Community Ownership
- Non-Government Organisations (NGOs)
- Public-Private Partnership
- Human Resources for Health
- Financial Management
- Social /Community Health Insurance
- Care of Elderly
- Gender Sensitivity & Care of Girl Child
- Adolescent Health
- Emergency Contraception
- Population Education
- Medical Ethics
- Health Legislations
- Medical Waste Management
- HMIS & Health Informatics
- Quality in Health Care
- Replicating Best Practices



Celebrations of 47th Annual Day Function of the NIHF on 9th March, 2024.



ADMISSION PROCESS OF Ph.D. COURSE

Admission for Ph. D Programme: The National Institute of Health and Family Welfare conducts the PhD programme (Public Health) in [recognition with Jawaharlal Nehru University \(JNU\), New Delhi](#). The UGC has recognised the NIHFw under 12 (B) for the purpose of grant of UGC-NET, JRF. The University Grants Commission (UGC), vide its notification dated 27.03.2024 announced that from the Academic Session 2024-25, Score of UGC- NET Examination can be used for admission to Ph.D. programme in place of entrance tests conducted by the different Universities/HEIs. Accordingly, from the academic session 2024-25, the NIHFw will use the Scores of National Eligibility Test (NET) conducted by the UGC and other Organisations like ICMR, ICSSR, DBT, Ministry of AYUSH etc for admission to Ph.D. Programme for academic session 2024-2025.

	Candidate Qualified for	Eligible for		
		JRF	Assistant Professor	Ph.D. Admission
Category-1:	Candidates Qualified for JRF and appointment as Assistant Professor	Yes	Yes	Yes
Category-2:	Candidates qualified for appointment as Assistant Professor without JRF	No	Yes	Yes
Category-3:	Candidates neither Qualified for JRF nor for Assistant Professorship but eligible to Admission to Ph.D. only on the basis of NET Score.	No	No	Yes

Guidelines for admissions to Ph.D. (Public Health) for Academic Session 2024-2025:

Based on the scores obtained in NET, application for the PhD Programme will be invited from the eligible candidates under the following three categories:

- ✓ Admission under JRF Category-1 will be done as per existing norms where 100% weightage will be assigned to viva-voce. However, candidates with valid JRF will be also eligible to apply under NET Score categories.
- ✓ As per UGC Notification dated 27.03.2024, for students who qualify in Categories 2 and 3, 70% weightage will be given for test scores 30% weightage for the interview for admission to Ph.D. program. The Ph.D. admission will be based on the combined merit of NET marks and the marks obtained in the Interview.
- ✓ The marks obtained by the candidate in the NET Examination conducted by UGC/CSIR in Category 2 and 3 will be valid for a period of one year for admission to Ph.D. Programs as decided by UGC. The validity of JRF will be as mentioned in the JRF award letter.
- ✓ The admitted students for the PhD Programme will be enrolled with JNU and Degree will be jointly awarded by the JNU and NIHFV. The Course work and the research work would be conducted at the NIHFV.

Ph.D. THESIS TOPICS

The NIHFW PhD Programme is offered in public health. Multi-disciplinary research is encouraged that aims at integrating information, data, techniques, tools, perspectives, concepts, and/or theories from two or more specialities to enhance understanding or to solve problems whose solutions may be explored beyond boundaries of single discipline. The topic can be chosen by a student in consultation with his/her faculty supervisor from the NIHFW. However, the topic should be relevant and should be within the ambit of Public Health and broadly within domain of the NIHFW activities. The areas of research for the Doctoral Programme include, but are not strictly restricted to, public health, health management, development studies, digital health and AI in health care, epidemiology and epidemiological modelling of diseases, health programme evaluation, implementation research with or without a laboratory component, intervention studies (preventive, promotive and therapeutic), clinical trials (hospital or community based), health economics, healthcare financing, public health nutrition, maternal and child health, communicable and non-communicable diseases, medical/health statistics, health systems management, population studies, health Information system, bioinformatics, telemedicine, electronic surveillance in public health, application of Geographic Information System (GIS) to public health, application of law in public health, or related areas, environment and climate change, biotechnology/reproductive Bio-medicine, medical innovation and other areas but should find direct applicability in public health domain. The topic chosen should be novel, unique and should be relevant to the public health domain.

A candidate can also take up a topic related to or as a part of an ongoing research project provided: -

- ✓ Investigators are willing to mentor the Ph.D. student or provide approval to conduct PhD thesis work on their project.
- ✓ The scope of work is sufficient enough to be completed over a period of 3 years
- ✓ There is adequate novelty in the research idea and contribution to scientific literature

GUIDE/SUPERVISOR AND CO-GUIDE(S)/CO-SUPERVISOR(S)

There can be a minimum of two guides (one primary and one co-guide) from the Institute. The primary and co- guide has to be from the NIHFW depending on the topic and mutual consensus of student and faculty. External co-guides are also permitted, depending on the requirement of chosen topic. They can be identified by the primary guide based on requirement of additional expertise.

RESEARCH ADVISORY COMMITTEE (RAC)

A Ph.D. student will have a Research Advisory Committee (RAC). Following are responsibilities of the RAC: -

- ✓ Review the Ph.D. research proposal and finalize his/her topic of research.
- ✓ Guide the student to develop the study design and methodology of his/her research.
- ✓ Periodically review and assist the student in the progress of his/her research work

Constitution of RAC: The primary supervisor from the in consultation with the Dean and approval of Director, NIHFV will constitute the RAC for his/her candidate as soon as the thesis supervisor(s) is assigned and no later than the beginning of 2nd semester.

Composition of the RAC:

- ✓ Thesis supervisor(s)- Convener of the RAC
- ✓ Two members from the same research area as recommended by the supervisor(s)
- ✓ One member nominated by the Director from the Institute.

Administrative Procedures

- ✓ The Ph.D. student shall appear before the RAC at least once a year to make a presentation of the progress of his/her work for evaluation and further guidance, although it is preferred that the RAC meeting with the student is conducted every semester.
- ✓ The proceeding of the RAC meetings shall be recorded in a specified format of a RAC report (Annexure-1) and sent by the Supervisor to the Dean for verification. All the verified reports have to be forwarded to the Director for approval.
- ✓ In case the progress of the Ph.D. student is unsatisfactory, the RAC shall record the reasons of the same and suggest corrective measures. If the Ph.D. student fails to implement these corrective measures in a specified time-frame, the RAC may recommend the cancellation of his Ph.D. enrolment/registration to the Dean for the approval of the Director and JNU. The decision of the JNU shall be final in this matter.
- ✓ The students are also encouraged to informally interact with the RAC members for guidance and advise pertaining to their research.
- ✓ The RAC would also recommend the Ph.D. student for his/her comprehensive examination as well for submission of the Thesis.
- ✓ The Supervisor, who is also the convener of the RAC, will be responsible for timely conducting the RAC meetings and submitting the RAC reports to the Dean.
- ✓ A minimum of at least two months' gap has to be mandatorily maintained between any two consecutive RAC meetings

- ✓ The Supervisor shall send the proceedings of RAC meetings to the Dean and Director.

EVALUATION OF THESIS

After completion of the Thesis, it will be evaluated by the examiners appointed by the JNU. The Thesis will be sent to panel of Examiners as per the JNU guidelines. Viva would be conducted by the JNU and PhD Degree will be awarded jointly by the Jawaharlal Nehru University and the NIHF to those who successfully defend their PhD Viva.

TOTAL SEATS-The total number of seats under the PhD Programme is seventeen (17). Twelve seats will be for the UGC-NET (category-1/ category-2/ category-3)/ National Level Tests conducted by the ICMR, CSIR, DBT, Ministry of AYUSH, DBT etc. 5 seats will be available for In-service candidates working in Government/UGC recognised organisations with passing above National Level Eligibility Test and after submission of NOC and Study Leave Certificate from employer. In case of non-availability of In-service candidates, 5 seats may be filled with other than in-service candidates. The reservation rules will follow as per the Government of India/UGC norms.

ELIGIBILITY FOR ADMISSION TO PhD PROGRAMME

Minimum Academic Qualifications: Applicants with M.B.B.S./M.D./MDS/MSc (Nursing), M. Phil, M.Pharm., MPH, MBA, MA/MSc(Mathematics/Statistics /Operations-Research). Master Degree in Epidemiology, Population Studies, Demography, Economics/Health Economics, Communication/Journalism, Education, M.Sc. (Biochemistry, Bio-Technology etc.); M.A. (Anthropology, Psychology, Sociology, Social Work) and allied subjects/fields. Master Degree in AYUSH Systems of Medicine will be considered eligible for the admission in the Ph.D. programme.

- ✓ At least 55% aggregate score or equivalent grade in Master's degree are essential for the general category.
- ✓ A candidate seeking admission after a 4-year/8-semester bachelor's degree programme in Social Sciences, Humanities, Management, Sciences, Technology and allied subjects/fields should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed.
- ✓ Relaxation to SC/ST/OBC (Non creamy layer)/PWD/EWS as per the UGC Regulations 2022.
- ✓ Rounding off of percentage score to the next integral value is not permitted.
- ✓ Candidates appearing for the final examination of the qualifying degree in the current academic year are eligible to apply; they will be admitted provisionally

pending satisfactory fulfilment of the eligibility requirements at the time of joining.

In addition to the minimum educational qualification, the candidate must have qualified for UGC National Eligibility Test (NET) category-1/ category-2/ category-3 /CSIR-NET/ ICMR/AYUSH, DBT examinations or any equivalent Fellowship offered by the Union/State Governments.

Span Period - Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years. Beyond permissible period, the JNU PhD guidelines will prevail.

MODE OF SELECTION/ SELECTION PROCEDURE

- ✓ In addition to the minimum essential educational qualification, the candidate must have qualified for UGC National Eligibility Test (NET) category-1/ category-2/ category-3 /CSIR-NET/ ICMR/AYUSH, DBT examinations or any equivalent Fellowship offered by the Union/State Governments.
- ✓ Candidates may make sure themselves that their JRF certificate must be valid at the time of physical verification of documents. Candidature will be rejected, if found, their JRF certificate not valid at the time of physical verification of the documents
- ✓ After screening of the applications, candidates will be invited to present research proposal of his choice and appear in the interview. Selection of candidates will depend on the score obtained in UGC -NET category-1/ category-2/ category-3 and National Level Tests conducted by ICMR, CSIR, DBT, Ministry of AYUSH, etc along with the presentation of a tentative research proposal/synopsis followed by interview/viva-voce as per the UGC guidelines given at page 12.
- ✓ The research proposal for presentation may contain topic, background, review of literature, rationale/justification, objectives, research methodology, ethical considerations, plan of analysis, expected outcomes, references etc.
- ✓ Candidates selected will be enrolled for the joint Ph.D. programme by the NIHFV and the Jawaharlal Nehru University (JNU), New Delhi.
- ✓ The final merit list for the Ph.D programmes under various categories of UGC NET will be as per details given on page 12.
- ✓ Candidates selected are required to block their seats within the time period after payment of requisite fee. Subsequently, the seats left vacant in each course will be offered to the candidates next in the merit list to block the remaining seats in order of the merit.
- ✓ Institute reserves the right to extend date of admission in view of the vacant seats after the deadline.

- ✓ The final selection will be done as per stipulated criteria for admission during physical verification of documents.
- ✓ The Institute shall have all right to withdraw the admission of any candidate, if any discrepancy is found in the eligibility of the candidate. In case of any discrepancy, the Competent Authority will have rights to take the final decision.
- ✓ Admission will be provision subject to successful completion of the two semester course work.
- ✓ Junior Research Fellowship to the awardees from CSIR JRF, UGC JRF, ICMR, DBT or and DST etc., may be availed as per rules of the respective funding agency.

RESERVATIONS OF SEATS FOR SC/ST/OBC/PWD CANDIDATES

The admissions will be given as per the reservation policy of the Government of India.

RESERVATION OF SEATS FOR SCHEDULE CASTE (SC)/SCHEDULE TRIBE (ST) APPLICANTS

- ✓ 15% of the total numbers of seats are reserved for applicants belonging to Scheduled Caste and 7.5% for Scheduled Tribes.
- ✓ Applicant must note that Certificate from any person/ authority, other than the Competent Authority empowered to issue such certificate, shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate category Govt. of India schedule. The Caste Certificate should clearly state:
 - (a) Name caste/ tribe of the candidate,
 - (b) whether applicant belongs to SC or ST,
 - (c) District and the State or Union Territory of applicant's usual place of residence and
 - (d) The appropriate Govt. of India schedule under which the candidate's caste/ tribe is approved as SC or ST.
- ✓ If the applicants do not have the SC or ST caste/ tribe certificate at the time of (i.e. final registration after selection), the applicant may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid SC or ST caste/tribe certificate. If an SC or ST applicant seeks admission under unreserved category, the applicant should satisfy the minimum eligibility requirement for that category.
- ✓ SC/ST students who get admission under open merit (unreserved) will not be included in the reserved quota, i.e. (15% + 7.5%)

RESERVATION OF SEATS FOR OTHER BACKWARD CLASSES (NON-CREAMY LAYER, CENTRAL LIST) APPLICANTS

- ✓ 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBCs) (non-creamy layer, central list).
- ✓ At the time of admission to an OBC applicant, the Institute will ensure that the caste of the candidate must be included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available on the following website: <http://ncbc.nic.in/backward-classes/index.html>.
- ✓ The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
- ✓ The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'creamy layer' status of the applicants as per DOPT Office Memorandum No.36036/2/2013-Estt. (Res-I) dated 31 March 2017 or as amended time to time). The validity of the non-creamy layer certificate shall be for the financial year 2022-23.
- ✓ If the applicant does not have the latest OBC non-creamy layer certificate at the time of submission of application, the applicant may submit the old OBC non-creamy layer certificate or latest acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant will have to invariably produce the latest OBC non-creamy layer certificate.

THE FOLLOWING ARE EMPOWERED TO ISSUE THE SC/ST/OBC CERTIFICATE:

- a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub-Divisional Officer of the area where the Applicant and/ or his family normally resides.

- e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

RESERVATION OF SEATS FOR PERSONS WITH DISABILITIES (PWD)

- ✓ As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved in admission for Persons with Benchmark Disabilities, where “person with benchmark disability” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability, as certified by the certifying authority.
- ✓ Reservation of 5% seats in respect of PWD candidates shall be done horizontally, as per the Government of India Guidelines/Policy.
- ✓ Only specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (zc) of section 2 of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation.
- ✓ Candidates claiming reservation as per the disability Act 2016, shall be required to submit the required Medical Certificate/and produce the original Medical Certificate in the required format for the relevant category of disability.

RELAXATION FOR ADMISSION TO Ph.D. PROGRAMME

A relaxation of 5% marks from 55% to 50%, or an equivalent relaxation of grade may be allowed in the master degree/M.Phil for those belonging to SC/ST /OBC (non-creamy layer)/PWD/EWS as per the decision of the UGC from time to time. A relaxation of 5% marks from 75% to 70% or an equivalent relaxation of grade may be allowed in the 4-year/8-semester bachelor's degree for those belonging to SC/ST /OBC (non-creamy layer)/PWD/EWS as per the decision of the UGC from time to time.

All SC/ST /OBC and PWD candidates are required to submit certificate in respect of their claims from the authorized officers as notified by the Government of India for the purpose from time to time.

Candidates belonging to SC/ST/OBC/PWD category who are selected on their own merit with General Category candidates are not counted under reserved quota. Further in final merit, reserved category candidates qualifying on their own merit should be adjusted in UR Category as per Gol rules.

The EWS vacant seats may be converted to unreserved seats with reference to DoPT

letter dated 19.09.2022 (FAQs no. 13) as approved by Advisory Committee meeting dated 03.04.2023 and also approved in 162nd (A) meeting of Academic Council of JNU.

DEGREE AWARDING AND REGISTERING BODY

The National Institute of Health and Family Welfare jointly with Jawaharlal Nehru University brings you this unique opportunity to further your career in the area of public health through the PhD programme. The degree will be awarded jointly by the NIHFW and JNU. For more information, visit <https://www.nihfw.ac.in>

PROGRAM STRUCTURE

The PhD program is an intensive full time program focusing on enhancing skills and abilities of students in research, management, problem solving, and critical thinking in the area of public health. The First year include classroom-based, face to face teaching, tutorials, practical (computer lab and public health activities in community), course work and synopsis preparation and presentation. The student needs to successfully complete the coursework and the Research work to be awarded the PhD degree.

PROGRAM ADMINISTRATION AND LANGUAGE

The program utilizes a variety of teaching/learning techniques, which include lectures using Audio-Visual aids, demonstrations, group discussions, and presentation by students. Hands-on practice in computer-based applications and statistical software using computers will be imparted. The main language of instruction would be English. The students will get an opportunity to engage in research related activities while working in community set up, public health research organization, NGO and Program Management Unit(s).

GENERAL INSTRUCTIONS FOR CANDIDATES

- ✓ The open merit list for the general category seats will comprise of all the candidates in the order of merit including SC/ST/OBC/EWS candidates if they come in the general merit. The SC/ST/OBC/EWS candidates, who figures in the general merit list is entitled to be considered for admission under the general category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC/EWS candidates.
- ✓ This Prospectus contains brief extracts of the Ordinances, rules and regulations of the Jawaharlal University. The candidates should, therefore, acquaint themselves with the relevant ordinances, rules and regulations of the University regarding eligibility requirements, attendance, examination and

other matters pertaining to the PhD course. The candidates may seek any further clarification from the Office of Dean, NIHFW (email: dean@nihfw.org Off Tel 011-26165959, Ext 171/146).

- ✓ The various terms and conditions mentioned in the Prospectus are subject to the changes made in the Ordinances, Rules, and Regulations by the Jawaharlal Nehru University from time to time as per the decision of the Academic Council/ Executive Council and also binding regulations/ directions of the Ministry of Health & Family Welfare (Government of India) and/or University Grant Commission, AICTE etc.
- ✓ The medium of teaching and examination for all the courses shall be English.
- ✓ The candidature for PhD is strictly provisional and mere appearance at the viva-voce will not entitle the candidate for admission, which will be subjected to the marks/merit of admission criteria and candidate's fulfilling all the requirements for admission. Those candidates, who are not eligible, would apply at their own risk and would not be entitled for admission and if at a later stage, it is detected that they are not eligible as per rules, the registration and admission of such candidates will be invalid and no fees will be refunded.
- ✓ Further, if any information furnished by the applicant is found fraudulent, incorrect or untrue, at any time during admission / course/ after completion of course, he/she shall be liable to criminal prosecution; it will entail disqualification and shall render the candidate unfit for admission without any notice. The candidate shall abide by the Rules and Regulations of the NIHFW/Jawaharlal University.
- ✓ The candidates shall comply with all the instructions while filling in the application form. The candidate who is already pursuing any other Course must resign / relinquish the seat before completing the admission process.
- ✓ In case of any dispute, the decision of the Director, NIHFW shall be final.
- ✓ No TA/DA will be admissible for any purpose w.r.t. admission procedure in the Course at the NIHFW.
- ✓ The selected candidates will be required to undergo medical examination by a qualified medical practitioner at their own cost. A candidate found medically unfit for the course will not be allowed to join the course and his/her admission would be cancelled. The Director NIHFW reserves the right not to admit any candidate in the course.
- ✓ For all the legal matters, the jurisdiction will be the National Capital Territory of Delhi only.
- ✓ Candidates should preserve the Fees receipts till the course is over.

THE Ph.D. COURSE FEE

Sr.No	Non-Refundable Fee Heads*	First Year Fee (in Rs)	Second Year Onwards Fee (in Rs)
1.	Admission fee	5000/-	Nil
2.	Tuition Fee	30,000/-	15,000/-
3.	Computer and Internet Charges	5000/-	5000/-
4.	Library Fee (per year)	5000/-	5000/-
5.	Institutional Facility Charges	5000/-	5000/-
	Sub Total(A)	50,000/-	30,000
Refundable Fee*			
6.	Library Deposit Fee	5000/-	Nil
7.	Security Deposit	10,000/-	
Other Fees as per the JNU Guidelines as amended time to time			
8.	Registration fee at JNU (including Parchment fee, Enrolment fee, Admission fee and Migration fee)	10,215/-**	
9.	Thesis Submission Fee, Convocation Charges, Degree Certificate Fee, Duplicate Certificate Fee, Transcript Fee (Two Sets), Transcript Postal Charges Fee within India, Processing Fee, Verification of Degree/Grade Card of Alumni by Private Agency etc	As per the JNU Guidelines as amended time to time	

*Fees to be paid at the time of admission

** Fees to be paid to JNU within first semester.

Note: - Students need to pay for chemical/ reagents cost of laboratory separately for working in the RBM-LAB.

Onetime Library Deposit Fee and Security Deposit of Rs 10,000/- will be payable at the time of Admission which will be refundable after completion of course and submission of NOC by the student.

Non-refundable Registration Fee of Rs. 1000/- for General Category, Rs. 500/- for OBC (Non-creamy layer) and Rs 500/- for EWS category, Rs. 250/- for SC/ST/PWD category to be paid by the candidate at the time of submission of completed application by post or attaching the scanned copy with email to Director on director@nihfw.org with cc to Dean on dean@nihfw.org.

The fee may be paid by the Demand Draft in favour of Director NIHFW or may be paid electronically with following details:

Application for RTGS/NEFT Remittance*	
Name of the Beneficiary	Director, NIHFW
Destination Bank Name & Branch	State Bank of India, NIHFW, Baba Gang Nath Marg, Munirka, New Delhi-110067
Account No	10932790787
IFSC Code No	SBIN0001624

**Candidates are supposed to inform transaction number of RTGS/NEFT payment while submitting the application form*

Note: In case of lack of clarity on any matter, guidelines of the PhD programme of JNU will be referred for decision. However, decision of the Director, NIHFW will be the final.

POLICY FOR REFUND OF FEES

Reason and Time Line for seeking refund of fees	Quantum of fees to be refunded
When a student applies for withdrawal of admission within last day of admission	Full tuition fees after deduction admission fee of Rs. 5000/-
When a student applies for withdrawal of admission on or before one month of admission	50% of Tuition fee and after deduction of admission fee of Rs. 5000/.
When a student applies for withdrawal of admission after the one month off the last date of admission	No fee will be refunded
When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificate(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fees will be refunded

FACULTY FOR THE COURSE

A team of experienced and multidisciplinary faculty from NIHFW would be engaged in course work. One Primary and One Co-Supervisor Supervisors would be from NIHFW. Candidates may opt for Co-Supervisor (s) as per requirement and as per the JNU guidelines. The students will also be exposed to lectures delivered by invited faculty and external experts of national and international acclaim. Students will be permitted to attend Journal Club, Seminars. Trainings, Workshops at the NIHFW as well as Centre for Social Medicine and Community Health, JNU.

RULES OF DISCIPLINE AND PROPER CONDUCT OF STUDENTS OF NIHFW

To regulate and enforce discipline among students and employees of the Institute and to take such disciplinary measures in this regards as may be deemed necessary. All powers relating to discipline and disciplinary action in relation to students shall vest in the Director, NIHFW.

The Student would undergo the course on full-time basis, no private practice, part-time job being permissible during the duration of the course.

The student shall submit himself/herself to the disciplinary jurisdiction of the Institute which may be vested with the competent authority to exercise discipline under the Bye-Laws of the NIHFW, the Ordinance and the Rules that have been framed by the University from time to time.

If students need to make bio-metric attendance in the Institute between 9.00-9.30 am and 5.30-6.00 PM. Besides, they need to sign the attendance register kept in Dean Office/Nodal officer of the Programme. The attendance in the class room session/department of PhD supervisor is also necessary. The absence beyond permissible leave may be counted at the time of release of fellowship.

Categories of Misconduct and Indiscipline:

Category-I

- (i) All acts of violence and all forms of coercion such as gheraos, sit-ins or any variation of the same which disrupt the normal academic and administrative functioning of the NIHFW and or any act which incites or leads to violence.
- (ii) Gheraos, laying siege or staging demonstrations around the residence of any member of the NIHFW or any other form of coercion, intimidation or disturbance of right to privacy of the residents of the campus.

- (iii) Sexual harassment of any kind which shall also include: unwelcome sexual proposition/ advancements, sexually graphic comments of a body unwelcome touching, patting pinching or leering of parts of the body or persistent offensive or unwelcome sexual jokes and or comments.

Category -II

- (i) Hunger strikes, dharnas, group bargaining and any other form of protest by blocking entrance or exit of any of the academic and/or administrative complexes or disrupting the movements of any member of the Institute
- (ii) Furnishing false certificates or false information in any manner to the University.
- (iii) Any act of moral turpitude.
- (iv) Eve-teasing or disrespectful behaviour or any misbehaviour with a girl student, women staff member/ visitor.
- (v) Arousing communal caste or regional feelings or creating disharmony among students.
- (vi) Use of abusive, defamatory, derogatory or intimidator language against any member of the University Community.
- (vii) Causing or colluding in the unauthorised entry of any person into the Campus or in the unauthorised occupation of any portion of the University premises, including halls or residence by any person.
- (viii) Unauthorised occupation of the hostel rooms or unauthorised acquisition and use of University furniture in one's hostel room or elsewhere.
- (ix) Indulging in acts of gambling in the University premises.
- (x) Consuming or possessing dangerous drugs or other intoxicants in the University premises.
- (xi) Damaging or defacing, in any form any property of the Institute or the property of any member of the Institute community.
- (xii) Not disclosing one's identity when asked to do so by a institute member or employee of the NIHFWS who is authorised to ask for such identity.
- (xiii) Improper behaviour while on tour or excursion. Blockade or forceful prevention of any normal movement of traffic, violation of security safety rules of the Institute.
- (xiv) Any other offence under the law of land.
- (xix) Ragging in any form
- (xx) Accommodating unauthorized guests or other persons in the halls of residence.
- (xxi) Engaging in any attempt at wrongful confinement of any member of the faculty, staff, student or anyone camping inside the Campus.
- (xxii) Any intimidation of or insulting behaviour towards a student, staff or faculty or any other person. xxv) Any other act which may be considered by the Director or any other competent authority to be an act of violation of discipline and conduct.

Punishment

The competent authority may impose any of the following punishments on any student found guilty of any of the acts of indiscipline or misconduct mentioned above.

Category I

- (i) Cancellation of admission or withdrawal of degree or denial of registration for a specified period.
- (ii) Rustication up to four semester period and/or declaring any part or the entire JNU Campus out of bounds.
- (iii) Expulsion

Category II

- (i) Admonition/Reprimand
- (ii) Fine up to Rs. 20,000/-
- (iii) Recovery of any kind, such as scholarship/fellowship, any dues, cost of damages, etc.
- (iv) Withdrawal of any or all facilities available to a student as per, JNU Rules (such as Scholarship/Fellowship, hostel etc.)
- (v) Stoppage of any or all academic processes.
- (vi) Declaring any Halls of Residence, premises, building or the entire JNU Campus out of bounds to any students.
- (vii) Rustication up to two semesters.

General

- (i) No punishment shall ordinarily be imposed on a student unless he/she is found guilty of the offence for which he/she has been charged by an inquiry after following the normal procedure and providing due opportunity to the student charged for the offence to defend himself.
- (ii) In case the competent authority is of the opinion that on the basis of the available material and evidence on record a prima facie case exists against a student, he/she may order suspension of the student including withdrawal of any or all facilities available to a bona fide student pending inquiry.
- (iii) Notwithstanding any punishment mentioned above, the competent authority may keeping in view the gravity/nature of misconduct/act of indiscipline, the manner and the circumstances in which the misconduct/indiscipline has been committed award a punishment in excess of or less than or other than what has been mentioned thereon for reasons to be recorded.

Interpretation

In case any dispute arises with regard to the interpretation of any of these Rules, the decision of the Director shall be final.

ANTI-RAGGING POLICY

In order to prohibit, prevent and eliminate the scourge of ragging, the Institute has implemented the regulations notified by the University Grants Commission on curbing the Menace of Ragging in Higher Educational Institutions, 2009 in view of the directions of the Hon'ble Supreme Court of India. The students found guilty of ragging are awarded punishment as prescribed in the UGC regulations.

INTERNAL COMPLAINTS COMMITTEE

The Institute has duly constituted Internal Complaints Committee (ICC) in compliance of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015. For further information, please visit: <https://nihfw.ac.in>

STUDENT GRIEVANCE REDRESSAL COMMITTEE

A Student's Grievance Redressal Committee is constituted to look into the specific concerns of a student and recommend remedial measures within rules and regulations of the Institute. The details of the committee and application form is available on the Institute's Website.

INFRASTRUCTURE & FACILITIES IN THE INSTITUTE

Teaching Block–The institute has 10 Lecture Halls and 12 Seminar Rooms. The lecture hall and seminar rooms are large air-conditioner room used for instruction, teaching, seminars etc. The importance of lecture halls and seminar rooms are so significant that all students and faculty used it for group work and other contemporary educational activities. It has an audio-visual equipment, microphone and loudspeakers to help the lecturer be heard, and projection screens to be used for large displays. The Institute has state of the art Auditorium with more than 300 seating capacity.

Computer Centre–NIHFW has a Computer Centre with facilities for data analysis, programming and Computer Assisted Learning (CAL). The Institute has established Campus Wide Area Network and computerised different units in the Institute. Five powerful servers are hosted in the computer centre, connecting 300 PCs in the campus. Internet connectivity is also provided to Faculty, Research and Administrative staff through 1 GB NKN Connectivity. The functioning of academic cell, administration, finance, hospital, hostel, library, stores, etc. is fully computerised under the initiatives taken by the Computer Centre. The office automation and e-governance software are widely used in the Institute. The Computer Centre has a

well-equipped computer lab for teaching/training purpose. Computer training is provided to staff, MD/DHA students and participants of various courses

National Documentation Centre (Library)-The National Documentation Centre (NDC) is a unique information resource centre, which provides an access to documentation on all aspects of the subjects of health, population and family welfare etc. The core activity of the NDC is to collect/store, publish and disseminate health and family welfare information, which are needed for the benefit of different segments of the society. NDC has a rich collection of National and International Journals in Health Sciences specially in Public Health.

NIHFW Clinic-The NIHFW has specialized clinic dealing with reproductive health and immunisation etc. Following services are provided by the clinic:

- Antenatal care (screening, problem identification and appropriate action including referral)
- Immunisation of children as per Govt.'s Programme including Pulse Polio Immunisation (PPI)
- Contraceptive services
- Management of infertile couples
- Management of reproductive endo chronological disorders
- Adolescents and Youth Clinic
- Well Women Clinic

Laboratory Facilities: -The Department of Reproductive Bio-Medicine has a very specialised laboratory infrastructure for carrying out experimentation in the areas of immune-biology, molecular biology, cell culture, immunodiagnostics, and assisted reproduction techniques. The various specialised laboratories are as follows:

Immunology Laboratory - The laboratory deals with research projects on sperm antibodies, isolation and purification of sperm antigens. **Immunology Laboratory** - The laboratory deals with research projects on sperm antibodies, isolation and purification of sperm antigens. **Immunology Laboratory** - The laboratory deals with research projects on sperm antibodies, isolation and purification of sperm antigens. **Immunology Laboratory** - The laboratory deals with research projects on sperm antibodies, isolation and purification of sperm antigens.

Laboratory for sperm function and assisted reproduction techniques - Different sperm function tests and experiments on assisted reproduction are researched here to develop a better method for future use in the reproductive clinic.

Preparatory laboratory for electron microscopy - The facilities needed for processing tissue samples for electron microscopy, both for SEM and TEM, are available. The task is usually time consuming, and needs to be prepared carefully for better resolution in the electron microscope.

Laboratory for EIA and RIA - For setting up and developing EIA and RIA for steroid and protein hormones, specialised laboratory set up with counters and ELISA readers are available. Iodination facility duly approved by Bhabha Atomic Research Centre (BARC) has been functioning for a long time and because of which, estimation of reproductive hormones in laboratory rodent species for research purposes could be carried out with better specificity.

Laboratory for cytogenetic studies - Analysis of chromosomes following lymphocyte of chromosomes in relation to primary or secondary infertility in patients. This is routinely being carried out in this laboratory.

Laboratory for Plant Extraction and Analysis - Extraction of active ingredients from plants has been standardised in order to find out their efficacy as a spermicidal or other properties to be used as a contraceptive in male or female.

Animal House: The Animal House serves the purpose of clinical trials and other researches with approval of the Animal Ethics Committee of the Institute.

NIHFW Hostel/Guest House-The NIHFW has limited accommodation facility in the hostel and may be provided to students admitted in various programmes as per the availability subject to payment of approved charges. The hostel services are outsourced to private agency.

Other Important Details

- ✓ Candidates should submit their applications in prescribed format along with a tentative research proposal/synopsis. The application forms are available at www.nihfw.ac.in.
- ✓ For queries regarding Ph. D admission, eligibility criteria or other academic matters, please contact Institute landline number: 011-26165959 Ext. 171, 146, 312, 232: Email: [dean@nihfw.org/SO\(Acad\)@nihfw.org](mailto:dean@nihfw.org/SO(Acad)@nihfw.org).
- ✓ Name of the candidate and the date of birth should match the corresponding entries in the Secondary School Certificate (10th) or equivalent.
- ✓ Candidates must ensure that the information details furnished in the online application are true and correct. If any discrepancy is observed at any stage, NIHFW reserves the right to cancel the admission.

Note: In case of lack of clarity on any matter, guidelines of the PhD programme of JNU will be referred for decision. However, decision of the Director, NIHFW will be the final.

Please Click here for [Application Form](#)

Link for Location of NIHFW in Map of Delhi

<http://www.nihfw.org/images/MapOfDelhiLowResolution.jpg>



National Institute of Health and Family Welfare
Baba Gang Nath Marg, Munirka, New Delhi-110067;URL: <https://nihfw.ac.in/>

Annexure-1

Format for Research Advisory Committee (RAC) Meetings
RESEARCH ADVISORY COMMITTEE MEETING (Mention RAC Meeting Number)

Name of the student	
Registration/Enrolment Number	
Date of Registration at the NIHFW	
Fellowship -CSIR/UGC/ICMR/Others (If others, please specify)	
Name of the Supervisor &Co-supervisors	
Date of DAC Meeting	
Name & affiliation of the external Co-supervisor (if any)	
Broad/Specific title of the proposed thesis	
Comments by the committee after presentation and discussion*:	

*Please attach additional sheet, if required and obtain signature of members on it

(RAC Member)	(RAC member)	(RAC Member)
Supervisor	Co Supervisor (if any)	Co Supervisor (if any)



The National Institute of Health and Family Welfare (NIHFW), was established on 9th March, 1977 by the merger of two national level institutions, viz. the National Institute of Health Administration and Education (NIHAE) and the National Institute of Family Planning (NIFP). The NIHFW, an autonomous organization, under the Ministry of Health and Family Welfare, Government of India, acts as an 'apex technical institute' as well as a 'think tank' for the promotion of health and family welfare Programmes in the country and addresses a wide range of issues on health and family welfare from a variety of perspectives. It is situated in the south-west Delhi.



Further correspondence:

Director, The National Institute of Health and Family Welfare, Baba Gang-Nath Marg, Munirka, New Delhi-110067, India

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