

IELTS General Writing Task Sample Paper 6

- 1. Write a letter to the manager of the Lost and Found department of the railway regarding the luggage you accidentally left on the train. In your letter**
 - give the details of your train trip
 - describe the luggage you left on the train
 - say what actions you want him/her to take.
- 2. You recently discovered that there are plans to build a new airport in your area and you are not happy with it. Write a letter to the local authority. In your letter,**
 - Say how you found out about the plans
 - Explain what problems your neighbourhood will face
 - Suggest some possible solutions to those problems.
- 3. You and some friends ate a meal at a restaurant to celebrate a special occasion, and you were very pleased with the food and services. Write a letter to the restaurant manager. In your letter**
 - Give details of your visit to the restaurant
 - Explain the reason for the celebration
 - Say what was good about the food and the services
- 4. An English-speaking friend has written to you to ask you how your studies are going. Write a letter to the friend:**
 - tell your friend how you are preparing for the exam.
 - tell him/her how you feel about it.
 - tell him your expectations.
- 5. You would like to invite your friend from abroad to a public event in your country. Write a letter to your friend. In your letter**
 - describe the public event
 - explain why you think he/she would like the event
 - write how you can help your friend with accommodation
- 6. You eat at your college cafeteria every lunchtime. However, you think it needs some improvements. Write a letter to the college magazine. In your letter,**
 - explain what you like about the cafeteria
 - Say what is wrong with it
 - Suggest how it could be improved
- 7. You recently sent some documents by post, but they did not arrive. Write a letter to the post manager. In your letter**
 - Give details of the situation
 - Describe the documents
 - Say what action you want the post office to take.
- 8. You and a friend recently went on a holiday together. There is a problem with the photos you have taken during the holiday. Write a letter to your friend to ask for a particular shot. In your letter**
 - tell him/her about the problem with your photos
 - say which photo you would like him/her to send you
 - explain why you need this photo.
- 9. Your ID card has been stolen. Write to the Local Police Station, giving details of**

- **who you are**
- **what happened**
- **ask what you should do to get a new ID card**

10. You are preparing an event in the countryside. Write a letter to your friend and ask for help with the arrangements. In your letter include:

- **what the event is**
- **why the event is being held**
- **what arrangements have already been made**
- **how your friend can help**